

Year

Department of Electronics and Automation / Department of Electronics and Automation /

Course Code	Course Name	Teorical	Practice	Laboratory	Credits	ECTS
UYE250	VOCATIONAL EDUCATION IN BUSINESS	5.00	0.00	0.00	5.00	24.00

Course Detail

<b>Course Language</b>	: Turkish
<b>Qualification Degree</b>	: PreBachelor
<b>Course Type</b>	: Optional
<b>Preconditions</b>	: Not
<b>Objectives of the Course</b>	: The aim of this course is to enable students to get to know the business environment, gain professional practice, gain experience of working in a specific job in their field by working full-time in a workplace in their field for a certain period of time, and thus be ready for business life when they graduate.
<b>Course Contents</b>	: This course is conducted by working in a workplace. The student works full-time for a certain period of 70 days in the workplace and prepares and presents a report explaining the work done as a result of the study. The assessment and evaluation of the course is carried out by the relevant faculty member and the manager of the workplace where he/she works.
<b>Recommended or Required Reading</b>	: Nevsehir Haci Bektas Veli University Vocational Schools Applied Education Directive <a href="https://sistem.nevsehir.edu.tr/yonerge-politika/3bd17a2e312a80aeca854edcd42534dd.pdf">https://sistem.nevsehir.edu.tr/yonerge-politika/3bd17a2e312a80aeca854edcd42534dd.pdf</a>
<b>Planned Learning Activities and Teaching Methods</b>	: Practical training includes: Lecture, Exercise and Application, Demonstration, Show and Do, Group Work, Individual Work, and Project-Based Learning.
<b>Recommended Optional Programme Components</b>	: .....
<b>Course Instructors</b>	: Öğr. Gör. Hilal Mutlu
<b>Instructor's Assistants</b>	: Lecturer Hilal MUTLU, Lecturer Dr. Yunus KARA, Lecturer Dr. Furkan SOYSALDI
<b>Presentation Of Course</b>	: The student will work in the business throughout the semester.
<b>Update Date</b>	: 2/6/2026 10:41:10 AM
<b>Dosya İndirilme Tarihi</b>	: 2/6/2026

Course Outcomes

Upon the completion of this course a student :

- 1 To reinforce the knowledge and experience they gained during their education period.
- 2 Introducing the organizational structure in workplaces and providing work discipline
- 3 To provide the habit of working together by acting in team spirit in the institutions where they provide Workplace Training.
- 4 To provide the opportunity to follow the technological developments in the sector.

Pre / Side Conditions

Course Code	Course Name	Condition	Teorical	Practice	Laboratory	Credits	ECTS
-------------	-------------	-----------	----------	----------	------------	---------	------

Weekly Contents						
	Teorical	Practice	Laboratory	Preparation Info	Teaching Methods	Course Learning Outcomes
1.Week	*Theoretical knowledge aimed at understanding the structure and operation of a business in its respective sector.	*To understand the company and its processes within its field of activity.		*Reviewing industry regulations and occupational health and safety principles.	*Narration, observation	Ö.Ç.2
2.Week	*Basic industry concepts in its field of activity.	*To examine business processes in the sector within their field of activity and to conduct evaluations with training staff, students, and responsible faculty members.		*Examine job descriptions	*On-site learning	Ö.Ç.2 Ö.Ç.3
3.Week	*Sectoral professional duties and responsibilities within the field of activity.	*To carry out practices related to one's field within the sector in which one operates.		*Prepare a mission plan	*Application, guidance	Ö.Ç.1 Ö.Ç.3
4.Week	*Information regarding the tools and equipment used in the sector in which it operates.	*To use the tools and equipment used in the sector within their field of activity and to conduct evaluations with training personnel, students, and responsible faculty members.		*Examine safe usage rules	*show off	Ö.Ç.1 Ö.Ç.4
5.Week	*In its field of activity, the sector's work discipline and working rules	*To implement practices aimed at developing professional skills within the sector in which it operates.		*To track daily tasks.	*Applied work	Ö.Ç.1 Ö.Ç.2
6.Week	*The structure of sectoral business processes within its field of activity.	*Actively participate in business processes within the sector and conduct evaluations with training staff, students, and responsible faculty members.		*Review the workflow	*On-site application	Ö.Ç.1 Ö.Ç.3
7.Week	*Problem-solving approaches in the sector in which he/she operates.	*To examine the problems encountered in the sector within their field of activity and to participate in the solution process.		*Evaluating feedback	*Guided application	Ö.Ç.1 Ö.Ç.3
8.Week	*Industry development and progress criteria within its field of activity.	*To evaluate practices implemented in the sector within its field of activity and to provide feedback to training staff, students, and responsible faculty members.		*Reviewing the work done	*Evaluation	Ö.Ç.1
9.Week	*Operating independently within its field of activity.	*Taking responsibility and implementing practices within the sector in which they operate.		*Planning task sharing	*individual study	Ö.Ç.1 Ö.Ç.3
10.Week	*Quality and efficiency concepts in the sector in which it operates.	*To examine quality and occupational safety practices in the sector in which they are engaged and to conduct evaluations with training personnel, students, and responsible faculty members.		*To conduct occupational safety checks.	*observation, practice	Ö.Ç.1 Ö.Ç.4 Ö.Ç.1 Ö.Ç.4 Ö.Ç.1 Ö.Ç.4 Ö.Ç.1 Ö.Ç.4
11.Week	*Professional ethical principles in the sector in which it operates.	*To practice in accordance with ethical standards in the sector in which it operates.		*To monitor work discipline.	*On-site learning	Ö.Ç.2 Ö.Ç.3
12.Week	*Time management and planning in the sector in which he/she operates.	*To conduct planned and systematic studies within the sector in which it operates, and to carry out evaluations with training staff, students, and responsible faculty members.		*Preparing daily and weekly plans	*Applied work	Ö.Ç.1 Ö.Ç.2
13.Week	*Integration of professional qualifications within the sector in which it operates.	*Applying the knowledge and skills acquired in the relevant sector within the field of activity.		*To conduct a process evaluation.	*Guidance	Ö.Ç.1 Ö.Ç.3
14.Week	*General assessment of the sector in which it operates.	*To complete the practices implemented in the sector within its field of activity and to conduct evaluations with training staff, students, and responsible faculty members.		*receive feedback	*Evaluation	Ö.Ç.1 Ö.Ç.2 Ö.Ç.3
15.Week	*Evaluation of professional achievements in the sector within the field of activity.	*To evaluate and report on professional experience gained in the relevant sector.		*Preparing a sector report	*Reporting	Ö.Ç.1 Ö.Ç.4

Assesment Methods %

2 Final : 100.000

ECTS Workload			
Activities	Count	Time(Hour)	Sum of Workload
Rapor	15	3.00	45.00
Uygulama / Pratik	15	5.00	75.00
Derse Katılım	15	40.00	600.00
			Total : 720.00
			Sum of Workload / 30 ( Hour ) : 24
			ECTS : 24.00

Program And OutcomeRelation														
	P.O.1	P.O.2	P.O.3	P.O.4	P.O.5	P.O.6	P.O.7	P.O.8	P.O.9	P.O.10	P.O.11	P.O.12	P.O.13	P.O.14
	P.O. 1	P.O. 2	P.O. 3	P.O. 4	P.O. 5	P.O. 6	P.O. 7	P.O. 8	P.O. 9	P.O. 10	P.O. 11	P.O. 12	P.O. 13	P.O. 14
L.O. 1	3	2	3	4	2	1	3	2	3	3	5	5	3	4
L.O. 2	3	2	3	4	2	1	3	2	3	2	5	5	4	5
L.O. 3	3	2	3	4	2	1	3	2	4	3	5	5	3	4
L.O. 4	3	2	3	4	2	1	3	2	4	2	5	5	4	5
Avarage	4.25	3.25	4.25	5.25	3.25	2.00	4.00	3.25	4.25	3.25	6.25	6.25	4.50	5.75

Ders/Program Çıktıları İlişkisi														
P.O. 1	P.O. 2	P.O. 3	P.O. 4	P.O. 5	P.O. 6	P.O. 7	P.O. 8	P.O. 9	P.O. 10	P.O. 11	P.O. 12	P.O. 13	P.O. 14	
5	5	5	5	5	4	4	5	3	3	5	5	4	5	

BEWARE OF PLAGIARISM! Please pay attention to proper academic citation rules and avoid plagiarism, an unethical and academically fraudulent behavior, when completing reports, assignments, or other academic works, and it is treated with the same disciplinary action as cheating in a classroom setting. It is imperative to refrain from presenting another person's ideas, language, expressions, or any other form of intellectual property as your own. Regardless of quality, your assignments/projects/research should reflect your original work. Perfection is not a requirement, and in case of any uncertainties regarding academic writing guidelines, you may seek clarification from your course instructor.

Engel Durumu/Uyarlama Talebi : Engel durumuna ilişkin herhangi bir uyarılma talebinde bulunmak isteyen öğrenciler, dersin öğretim elemanı ya da Nevşehir Engelli Öğrenci Birimi ile en kısa sürede iletişime geçmelidir.